

# Prescribed Fire Training Center

FY 2021 Agency Administrators Workshops  
for Prescribed Fire  
October 29 through November 3, 2020  
February 4 through February 9, 2021

*"This is the best training I ever attended. It connected the work to the resources to the people.  
The size and depth of the cadre is what should be the standard for all training"*

*Cody Hutchinson - District Ranger  
US Forest Service, NF in North Carolina, Coratan Ranger District - 2017*

## Course Objectives

**This Workshop is based on a flexible curriculum reflective of the participant's expectations and needs.** Using classroom presentations, group and field exercises, participants will cover these primary Workshop core elements: Program Management, Risk Management, and Burn Plans.

Upon completion of this Workshop the Agency Administrator will:

- Demonstrate the knowledge and confidence necessary to grow or sustain a safe and successful prescribed fire program.
- Demonstrate an understanding of national policy, Agency Administrator responsibility, accountability, and authority to approve all prescribed fire management actions.
- Identify the principles, policies and procedures to effectively provide oversight for a prescribed fire management program.

For Forest Service participants, this Workshop meets FSM 5140 requirements to approve Prescribed Fire Burn Plans. With the advent of the Agency Administrator Task Book for the USFS, PFTC has worked with the National Line Officer Team to identify task that are met by this workshop. Currently there is the opportunity to accomplish up to 12 tasks.

For Fish and Wildlife Service participants, with concurrence from the Regional

### Prescribed Fire Program Management:

- Risk Management
- Overcoming Constraints
- Escapes (Protocol and Policy)
- Wildland Urban Interface (WUI)
- Successful Programs
- Air Quality and Smoke Management
- Liability

### Planning:

- Land Management Plans
- Fire Management Plans
- Burn Plans
- Landscape Application
- Program Monitoring, Review and Approval

### Leadership:

- Accountability and Oversight
- Partnerships

## Cost and Requirements

There is no tuition. All costs for travel, per diem, salary and overtime will be the responsibility of the sending unit. PFTC will provide all transportation during the workshop.



Application Deadline  
for Both Workshops -  
August 31, 2020

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For Additional Information  
and to apply

Visit the [PFTC Website](#):  
Control / Click on link

[Why Apply?](#)  
Control / Click on Why Apply

Arrival and Departure  
will be in the  
Southeastern US -  
Location to be Determined

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## FY 2021 Agency Administrators Workshops for Prescribed Fire

Fall: October 29 through November 3, 2020

Spring: February 4 through February 9, 2021



### Classroom Presentations

A combination of sand table exercises, formal presentations and discussions set the stage for field exercises and challenge the participants to evaluate their individual program

The Workshop includes interaction with active federal and state prescribed fire programs. The selected Workshop start/end point will be near a major Southeastern US jetport to be determined at a later date.

### Field Exercises

Hands on prescribed fire projects conducted according to agency policy



### Informal Group Discussions

The informal venue allows for additional interaction to meet participant expectations

### One-on-One Mentoring and Discussion

One of the unique opportunities provided by this Workshop is a high level of individual interaction between mentors, instructors, and workshop participants



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## Participants' Perspectives...

*"If there is a secret, executive level list of best federal courses this (Workshop) should be on it!"*

*Drew Milroy, Natural Resources Manager, US Air Force, 2004*



*"Absolutely one of the best courses I have ever taken in 22 years with the FS. The Cadre was tremendously experienced and professional. They also had clearly mastered the techniques of adult education. The course provided a mix of lecture, discussions, hands-on experience, modeling, and role-playing that could not have been better designed or implemented anywhere. I had fun and I learned a lot. The cadre made sure that we met our individual objectives as well as the course objectives, and that everyone got direct hands-on experience."*

*Jerry Ingersoll, Deputy Forest Supervisor, USFS Humboldt-Toiyabe National Forest, 2009*



*"If you're involved in prescribed fire application and policy, this workshop is a must go!"*

*Mick Mueller, NEPA Coordinator, Okanogan-Wenatchee National Forest, Wenatchee River RD, 2012*



*"I think the emphasis on 'hands on learning' is exceptional. My expectations were exceeded. The coordination of classroom, exercises, and field were outstanding."*

*Andrew Archuletta, BLM, San Luis Valley Field Office - Colorado, 2014*



*"Most beneficial training that I have experienced in my 25 year career. If put into practice on my home unit, this training and experience could possibly have the largest impact to our resource and National Forest existence."*

*Jim Junette, District Ranger, USFS Stanislaus National Forest, Groveland RD, 2016*



*"This was an amazing experience. I feel more empowered to perform my duties as an AA during a prescribed burn and I may say even during fire suppression incidents."*

*Ana Roman, USFWS, Caribbean NWR Complex, 2018*

For Additional Information and Application Form Visit the PFTC Website  
[www.fws.gov/fire/pftc/agency\\_administrators\\_workshops.shtml](http://www.fws.gov/fire/pftc/agency_administrators_workshops.shtml)